

AUTHORISATION LETTER

From

.....
.....

To

The Regional Transport Authority,

.....

Sir,

I here by authorise Sri.....
file an application and to act as representative on my behalf
in respect of.....No.....

I Certify that Sri is.....is
an employee without firm.....
or a relative of me

I request you to deliver the same to him after done with. The specimen
Signature of the bearer of this authorisation is attested by me.

Specimen signature of the representative.

- 1.
- 2.
- 3.

ATTESTED
Registered Owner
Received the Documents

Signature of the Holder
Letter of Authority



Your's faithfully

Date

Place

From ,

.....

.....

To,

The Regional Transport Authority

.....

.....

Sir,

Sub : Issue of **NO OBJECTION / CLEARANCE CERTIFICATE**

I have sold my Vehicle

Bearing Registration No.

To

S/o.

Residing at :

.....

Please issue a No Objection Certificate / Clearance Certificate in favour of Regional Transport Authority

to enable him Re-registration, Transfer of ownership and pay Road Tax.

Thanking you

Yours faithfully



FORM 28

APPLICATION AND GRANT OF NO OBJECTION CERTIFICATE

[See Rule 54, 58 (1), (3) and (4)]

(To be made in Quadruplicate if the vehicle is held under an agreement of Hire-Purchase/Lease/Hypothecation, the duplicate copy, the triplicate copy and the Quadruplicate copy with the endorsement of the Registering Authority to be returned to the Registered owner of the Vehicle, the Registering Authority in whose jurisdiction the Vehicle is to be removed and the removed and the Financier simultaneously on grant/refuse of 'No Object Certificate')

PART-1 APPLICATION

To

THE REGISTERING AUTHORITY

.....
.....

I/We intend to transfer the vehicle to the jurisdiction of the Registering Authority

.....

I/We intend to sell the Vehicle to Sri/Smt./Kumariwho resides in
the

jurisdiction of the Registering Authority of the State..... if I/We therefore request for the issue of a no objection Certificate for my/our vehicle, the particulars which are furnished below :

1. Name and Address
2. Son/Wife/Daughter of
3. Registration number of the Vehicle
4. Class of Vehicle.....
5. Registering Authority which originally registered the vehicle.....
.....
6. Engine Number
7. Chassis Number (Affix also pencil print).....
8. Period of stay in the State.....
9. Period upto which Motor Vehicle Tax been paid.....
10. Whether any demand for tax pending, if so, give the wave
11. Whether the Vehicle is involved in any theft case, if so give details
12. Whether any action under section 53, 54 or 55 of the motor Vehicle Act, 1988 is prescribed Authority if so give details
13. Whether the Vehicle is involved in any case of transport of prohibited goods, if so, give details.....
.....
14. Whether the Vehicle is held under an agreement of hire-purchase/Lease/ Hypothecation, if so give name and address of the financier

I/We solemnly declare that the above statement is true.

Date.....

Signature or thumb impression of REGISTERED OWNER

**PART-II CONSENT OF THE FINANCIERS IN THE CASE OF MOTOR VEHICLE
SUBJECT TO AN AGREEMENT**

I/We being a party to an agreement of the Hire-Purchase/Lease/hypothecation in respect of the above said Vehicle hereby

1. Give consent to issue the No. Objection Certificate for the said vehicle only for the purpose referred above.
2. Refuse to give consent for issue of No. Objection Certificate for the said vehicle due to the reasons furnished under

.....

Date.....

Signature of the FINANCIER

**PART-III OFFICE ENDORSEMENT (GRANT/REFUSAL OF NO
OBJECTION CERTIFICATE UNDER
SECTION 48 (3) OF M.V. ACT 1988)**

1. No Object Certificate in respect of the Vehicle, the detailed particulars whereof recorded over above is here by granted under section 48 (3) of M.V. Act, 1988 (Valid for use at the Registering Authority on whom it is issued).
2. NO objection Certificate in respect of the Motor Vehicle, the detailed particulars where of recorded over above is hereby refused under section 48 (3) of M.V. Act, 1988 for the reasons recorded as under

.....

Date.....

Signature with seal of REGISTERING AUTHORITY

Address.....

*Strike out whichever is
inapplicable To

The Registered Owner

The Financier.....

The Registering Authority

(To be sent to all the above three parties by Registered post Acknowledgement Due)

.....

FORM-29

[See Rule 55 (1)]

Notice of Transfer of Ownership of a Motor Vehicle.

(To be made in duplicate and the duplicate copy with the endorsement of the Registering Authority to be returned to the Transferor immediately on making entries of transfer of ownership in certificate of Registration and Form 24)

To
The Registering Authority
.....
(in whose jurisdiction the transferee resides)

I/We.....resident
of.....
have on the.....day of.....the
year.....sold and delivered my/our vehicle No.....
make.....Chassis No.....Engine No..... to
Shri/Smt.....(Name)
Son/Wife/Daughter of.....residing
at.....
(House No.Street/Village/Town Dist. and state) under an Agreement of Hire
Purchase/Lease/Hypothecation with.....

The Registration Certificate and Insurance Certificate has been handed over to him/her/them.

To the best of my/our knowledge and belief the vehicle is not superdari and free from all encumbrances and information furnished is true. I/We undertake to hold my/our self responsible for any inaccuracy of suppression of information.

Signature of the Financier
(to give his consent)
Date.....

Signature or Thumb Impression of the
Registered owner (Transferor)
Date.....

Copy to the Registering Authority.....in whose jurisdiction the transferor reside.

Note:To be sent to both the Registering Authority by Regd.Post Acknowledgement due.

OFFICE ENDORSEMENT.

Ref.No.....Dated.....Office of
the.....The Ownership of the Vehicle has been transferred to the name
of.....

With the note of the above said agreement with effect from.....Date

Date.....

To
.....
.....
.....

Signature of the Registering Authority
(With Office Seal)

(The transferor)

By registered post or under proper acknowledgement.

FORM 30

[See Rule 55 (2) and (3)]

Report of transfer of Ownership of Motor Vehicle

Part - I For the use of the transferor

(To be made in duplicate if the Vehicle is held under an agreement of hire purchase /lease/hypothecation and duplicate copy with the endorsement off the registering authority to be returned, to the financier simultaneously making the entry of transfer of ownership in the certificate of registration)

To
The Registering Authority

.....
Name of the Transferor
son / wife / daughter of
aged.....Full Address.....
.....

I, hereby declare that I/We have this..... day of the
year.....sold my / our Motor Vehicle bearing registration mark
.....to Shri/ Smt
son / wife / daughter of
residing at.....
.....

(Full address and handover the certificate of registration and the certificate of insurance to him / her / them

*I/We hereby declare that to the best of my / our knowledge the certificate of registration of the vehicle has been suspended or cancelled.

** If the 'No objection Certificate' issued by the Registering Authority.

**If the 'No objection Certificate' from the registering authority is not enclosed. the transferor should file along with this application a declaration as required under Sub-Section (1) of Section (50).

Date

Signature of the (Transferer)

* Details of suspension or cancellation
** Strike out whichever is in applicable.

Part - II For the use of the transferee

To
The Registering Authority

Name of the Transferee

Son / Wife / Daughter ofFull Address.....

(Proof of address to be enclosed)

I, hereby declare that I/We have on this.....day of the year
..... purchased the motor vehicle bearing Registration No
from..... (name and full address).....and
request that necessary entries regarding the transfer of ownership of the vehicle in my / our name may be recorded
in the certificate of registration / certificate of fitness of the vehicle, which is enclosed.

The Certificate of Insurance is also enclosed.

Signature of the transferee

Specimen Signature of the transferee

1)

2)

Consent of the Financier in the case of motor vehicle subject to an agreement of hire-purchase/lease/
hypothecation.

I/we being a party to an agreement of hire-purchase/lease/hypothecation in respect of the motor
vehicle.....give consent to the transfer of ownership of the side vehicle to
Shri/Smt./Kumari..... with
whom I/We have entered into an agreement of hire-purchase/ lease/hypothecation.

Date

Signature of the (Financier)

OFFICE ENDORSEMENT

No.....Dated.....Office of the

The transfer of Ownership of the Vehicle has been recorded with effect from
on the registration certificate of the vehicle..... and in the registration record of this office.

To

Registering Authority

Name and address of the Financier
By registered Post or delivered under proper acknowledgment.

INSURANCE TRANSFER

Date

From,

.....

.....

To,

.....

.....

.....

Sir,

Ref.

Make Motor Car, Motor Cycle

Engine No.

Chassiss No.

Insurance Policy No.

I have this day sold above noted vehicle No.

To :

.....

Kindly transfer the Insurance Policy to his / her name .

This relative Insurance certificate is herewith sent.

Yours faithfully

